

CALFRESH (CF) PROGRAM REQUEST FOR POLICY/REGULATION INTERPRETATION

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other:	5. DATE OF REQUEST: 8/12/2015	NEED RESPONSE BY: 8/26/2015
2. REQUESTOR NAME:	6. COUNTY/ORGANIZATION: Santa Clara	
3. PHONE NO.:	7. SUBJECT: Designated Alternate Cardholder/Authorized Reps.	
4. REGULATION CITE(S): MPP 63-402.6, EBT Manual 16-005 (a)(d)	8. REFERENCES: (Include ACL/ACIN, court cases, etc. in references) NOTE: All requests must have a regulation cite(s) and/or a reference(s). CDSS Food Stamp & EBT Manual	
9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY): Is a Designated Alternate Cardholder (DAC) for CalWORKs program allowed to receive CalFresh notices, even if the DAC is not listed on the CalFresh application as an Authorized Representative?		

10. REQUESTOR'S PROPOSED ANSWER:

Per EBT manual 16-005 (d) (1), Designated Alternate Cardholder (DAC) – A responsible individual designated by the head of the assistance unit to receive an EBT card and PIN to access cash benefits. This individual is not a member of the assistance unit.

(a) (4) Authorized Representative (AR) – The person designated by a food stamp household to act on behalf of the household in one or all of the following capacities: making application for the Food Stamp Program, obtaining and using benefits. Per MPP Section 63-402.612, "an authorized representative may be designated to obtain benefits. These designations shall be made at the time the application is completed and any authorized representative shall be named on the ID card." Often times a landlord is assigned as DAC for CalWORKs when the client is sanctioned for cash aid. However, CalWIN currently sends CalFresh notices to the DAC but the landlord should not receive CalFresh notices unless he/she is appointed as AR.

11. STATE POLICY RESPONSE (CFPB USE ONLY):

Based on the information above from the EBT Policy and Procedures Manual, no, the Designated Alternate Cardholder (DAC) is not allowed to receive CalFresh notices for the household if they have not been listed on the CalFresh application as being an authorized representative for using the EBT card for the CalFresh benefits. The DAC is able to use the EBT card and PIN to access cash benefits on behalf of the assistance unit.

FOR CDSS USE

DATE RECEIVED:

August 12, 2015

DATE RESPONDED TO COUNTY/ALJ:

August 17, 2015 JN